



34th ANNUAL ACADEMIC CONGRESS 2018

COLLEGE OF ANAESTHESIOLOGISTS & INTENSIVISTS OF SRI LANKA

CALL FOR ABSTRACTS

The College of Anaesthesiologists & Intensivists of Sri Lanka invite submissions from those interested in presenting free papers & E posters at the 34th Annual Academic Congress for the following prize competitions.

Competition	Type of Presentation	Eligibility
L M V Attygalle Prize Competition	Oral Presentation	Medical practitioners holding a <u>non-consultant appointment in anaesthesia in Sri Lanka</u>
Free papers for the Rathnasabapathy Sashidaran Prize	Oral Presentation	Medical practitioners holding an <u>appointment in anaesthesia</u>
Poster Competition for the Rathnasabapathy Sashidaran Prize	E Poster Presentation	Medical practitioners holding an <u>appointment in anaesthesia</u>
Graham Arthurs Prize competition for Research work in Anaesthesia, Critical Care or Pain Medicine	Oral Presentation	<u>Medical students in Sri Lanka</u>

APPLICATION PROCESS

To be selected to present you are requested to submit an abstract addressed to the “Secretary of the College of Anaesthesiologists & Intensivists of Sri Lanka” before the closing date. Abstract submission is now open.

The deadline for submission of abstracts is 31st October 2017.

Authors whose submission is selected for presentation, must register to attend the academic congress.

Please read the information below, before submission of entries. Abstracts not submitted in the stipulated format will not be considered for review.

If you have any queries please contact The Secretary, College of Anaesthesiologists of Sri Lanka, 44/5A, Gnanartha Preadeepaya Mawatha, Colombo 8, Sri Lanka. Telephone: +9411-2672327/ Fax: (11)2672327

E-Mail: anascolsl@gmail.com

INFORMATION TO AUTHOR/S

ORAL & POSTER PRESENTATIONS

- The work should be related to anaesthesia, critical care & pain medicine
- A panel of judges will make a preliminary selection of the papers/posters to be presented at the congress & notification will be given to the participants within 6 weeks of closing of submissions via an e-mail.
- A panel of judges shall decide on the award of prizes at the annual academic congress and the decision of this panel in all matters relating to the competition shall be final
- All papers/posters will be judged based on abstract quality, methodological merit, work involved, standard of presentation, question handling, relevance & originality.
- The prize will not be awarded if the judges decide that the presentations are not up to the expected standard.
- The first right of publication of the entries submitted lies with the Editor of the College of Anaesthesiologists & Intensivists of Sri Lanka
- The official language of the congress is English & all abstracts must be submitted in English
- Work that has been previously published in any English language medical peer reviewed journal or work previously presented at a major meeting will not be considered for presentation & authors will be asked to sign a statement to that effect
- The designation/grade of all authors and the institution where the work was carried out should be included in the text
- Any potential concerns/ for further clarification please contact the General Secretary of the College of Anaesthesiologists via telephone +9411-2672327 /e-mail (anascolsl@gmail.com)

INSTRUCTIONS FOR THE SUBMISSION OF **ABSTRACTS**

- Abstracts should be done in Microsoft word format and should be submitted to the Secretary of the College before the closing date of **31st October 2017 via email or by post**. Email *anascolsl@gmail.com*
- If selected, **a copy of the full text** should be submitted **via email** on or **before the 20th December 2017** to the Secretary of the College of Anaesthesiologists & Intensivists of Sri Lanka.
- Abstracts should not exceed 200 words. Abstracts may contain a maximum of one table and/or figure and have a maximum of five references. Word count does not include the title (150 characters), references and authors names
- Text should be single spaced throughout in Arial 12 point font
- Text should not contain subheadings, underlines or bold type
- Abstract headings shall contain the following:
 - Title in block capitals throughout
 - One line space prior to commencement of text
- Text of the abstracts shall contain brief but complete statements of the following:
 - Introduction (Background)
 - Study objectives
 - Methods (should include a statement of ethics)
 - Results
 - Conclusion(s)
- Case reports shall follow the format of:
 - Introduction
 - Case discussion
 - Learning points

A case report should end (before the references) with a **statement regarding the consent** given by the patient
- Text should not contain statements alluding to results or conclusions not presented in the text; abstracts stating “will be discussed”, “will be described” or “will be presented” will be rejected
- Abstracts should be written in past tense, stating what was done, not what is being done, should or will be done
- Use only standard abbreviations. Use international system of units except for pressure; use cm H₂O or mmHg with KPa units in brackets (optional)
- If a figure is used, ensure that a figure caption is provided within the abstract document
- Please acknowledge any source of funding for your study (if relevant) or conflicts of interest at the end of the abstract
- Acknowledgement of supporting institution(s) may be made at the end of the text
- Any work dealing with an invention need ethic committee approval at the time of submission of the abstract
- Please include **the declaration form** attached at the end of this document, duly signed by all authors on a separate sheet of paper and submit **via email or post**, to the College of Anaesthesiologists & Intensivists of Sri Lanka along with the **abstract** & the **“Author Information Form”** which could be downloaded from the

INSTRUCTIONS FOR ORAL PRESENTATIONS

- Following submission of entry you will be notified via e-mail if the abstract has been selected for presentation at the Annual Academic Congress
- You will be invited to give an oral presentation for not more than 10 minutes and a further 5 minutes will be allocated for discussion/questions by a panel of judges
- Time will be strictly enforced by chairpersons
- Presentation must be provided in Power Point or Keynote format
- Presenters should arrive at least 1 hour prior to their session and sign the author/speaker's registration record at the registration desk and be present at their session room at least 20 minutes prior to commencement of session in order to introduce themselves to the chairpersons, familiarize themselves with the audio-visual facilities & check their presentation.

INSTRUCTIONS FOR E POSTER COMPETITION

Instructions will be published later

ABSTRACTS RECEIVED AFTER THE CLOSING DATE WILL NOT BE ACCEPTED

Please attach the following declaration to the abstract when forwarding it to the Secretary, College of Anaesthetists and Intensivists of Sri Lanka.

Declaration

I/We confirm that all authors listed have contributed to the work and support submission of the abstract.

I/We confirm that the work has not been published or previously presented at a major meeting and this study has received Ethic Review Committee approval and patient consent has been obtained (if indicated)

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Signature of main author/s